



Web Refresher Course October/November 2009

Registration form – Fill out one form per institution

Please fill in the information below and return by email, mail, or fax:

Main contact:

First name:

Last name:

Job title:

Institution Name:

Library Name:

Address:

City, State

Country:

Phone:

Fax:

E-mail address (required):

Background Information:

How long have you had SFX at your institution?

How much experience have your trainees had with SFX?

SFX Refresher Web Training

The cost of the complete course per institution is £990 / €1200.

The cost for early sign up until Sept 30th is £850 / €1050.

The cost of a single session is £190 / €220.

Up to 6 people of an institution may attend. Different staff can attend at each session.

For the full description please see the SFX Refresher Training Course.

After confirmation is confirmed, each attendee will receive an email with access to the web session. Sessions will be recorded and attendees will have access to this.

Session	Training Date	Attendees (names and email addresses)
Session 1: SFX Basics: Part 1	Monday 26 st October 2pm GMT / 3pm CET	
Session 2: SFX Basics: Part 2	Thursday 29 st October 2pm GMT / 3pm CET	
Session 3: SFX KB Tools	Monday 2 nd November 2pm GMT / 3pm CET	
Session 4: Front-end	Thursday 5 th November 2pm GMT / 3pm CET	
Session 5: SFX Reports	Monday 9 th November 2pm GMT / 3pm CET	
Session 6: System Administration	Thursday 12 th November 2pm GMT / 3pm CET	

REGISTRATION TOTAL: £ / € _____ .00

Registration:

Please send your registration until Oct 19th or for early sign up until Sept 30th per email or fax:

FAX to
+49 40 89809 210
FAO: Bianca Jarske

Email to Bianca.jarske@exlibrisgroup.com

Payment:

Pay by Purchase Order. P.O. Number:

Contact:

Contact Email:

Purchase Order Billing Address:

CANCELLATION POLICY:

Customers may cancel their bookings with a minimum of ten days written notice.
